CONCIERGE

INSPECTION REPORT

ILLUSTRATIVE SAMPLE - FICTIONAL OBSERVATIONS

PROPERTY	PROPERTY ANONYMISED	**REPORT DATE**	19 October 2026 (example)
OWNER	OWNER ANONYMISED	**INSPECTION TYPE**	Routine
LAST INSPECTION	12 October 2026 (example)	**NEXT INSPECTION**	26 October 2026 (example)

Interior	Accessible rooms checked. No new visible concerns noted. Small mark beneath kitchen sink; cause not confirmed.
Exterior	Accessible terrace checked. Leaves noted near drain; cleaning to be arranged within the agreed scope.
Pool	Surface debris noted. Ask pool contractor to review at next visit; water chemistry was not tested.
Garden	Planting visually checked. One planter appears dry; ask gardener to review irrigation to this area.
Air Conditioning	Living-room unit responded to controls. No technical servicing or performance assessment undertaken.
Security	Agreed accessible doors and windows checked and secured on departure. Alarm response not tested.

Other Updates	
Awaiting owner approval to arrange a plumber to assess the kitchen cupboard mark. No repair commissioned.	Next routine visit: 26 October (example). Follow up on agreed contractor actions and report any changes.

Owner Actions

Please confirm whether we may obtain the plumber's call-out cost for approval, and advise your next arrival date.

Report Completed by:	G&D Concierge - demonstration only

PUBLIC SAMPLE ONLY. All dates, findings and actions are fictional.
Visual checks within an agreed scope; not a building survey or technical certification.